

**BUREAU OF AUTOMOTIVE REPAIR | LICENSING PROGRAM**

10949 North Mather Boulevard, Rancho Cordova, CA 95670

P (855) 735-0462 F (888) 421-7798 F (916) 464-1972 | www.bar.ca.gov



**STAR STATION CERTIFICATION APPLICATION**

NO FEE REQUIRED

<b>STATION TYPE:</b>		Test-Only	Test and Repair
STATION NAME			PHONE NUMBER (include area code)
STREET ADDRESS		CITY	STATE ZIP CODE
E-MAIL ADDRESS			STATION LICENSE NUMBER

**OWNERSHIP TYPE:** Sole Proprietor Partnership LP LLC Corp - Name & No:

Please answer the following questions. If "yes," attach additional page(s) with written explanation.

Have you or any of your partners, corporate officers, trustees, members, or any station managers or technician(s):

- |  |     |    |
|--|-----|----|
| 1. Ever been convicted of a crime related to the Smog Check Program or Automotive Repair Act?  | Yes | No |
| 2. Ever had any license denied, suspended, revoked, or placed on Probation by the Bureau of Automotive Repair?   | Yes | No |
| 3. Ever been found liable in a civil proceeding for any act or any omission related to the license of an Automotive Repair Dealer, Smog Check station, or Smog Check technician? | Yes | No |
| 4. Have you ever been issued a Smog Check citation by the Bureau of Automotive Repair that became effective within the last year?  | Yes | No |

**SIGNATURE REQUIREMENTS**

- If SOLE PROPRIETORSHIP, the owner must sign.
- If PARTNERSHIP or LP, all partners must sign.
- If CORPORATION, at least one corporate officer must sign.
- If LLC, all members must sign.

[attach additional page(s) if necessary]

FULL NAME:	First	Middle	Last	TITLE:
SIGNATURE:	(partners and members of a LP/LLC must sign)			DATE:

FULL NAME:	First	Middle	Last	TITLE:
SIGNATURE:	(partners and members of a LP/LLC must sign)			DATE:

FULL NAME:	First	Middle	Last	TITLE:
SIGNATURE:	(partners and members of a LP/LLC must sign)			DATE:

**MAIL YOUR APPLICATION TO:**

Bureau of Automotive Repair  
 Licensing Program  
 10949 N. Mather Blvd.  
 Rancho Cordova, CA 95670 or **FAX TO:** 888.421.7798 or 916.464.1974

**FOR BUREAU USE ONLY**

ENHANCED AREA STATION <input type="checkbox"/>	BASIC AREA STATION <input type="checkbox"/>	CHANGE OF OWNERSHIP AREA STATION <input type="checkbox"/>
MET STAR PERFORMANCE REQUIREMENTS <input type="checkbox"/> YES <input type="checkbox"/> NO	INITIAL	DATE
PASSED ENFORCEMENT RECORD CHECK <input type="checkbox"/> YES <input type="checkbox"/> NO	INITIAL	REAPPLY DATE DATE
FINAL APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	INITIAL	DATE

## NOTICE ON COLLECTION OF PERSONAL INFORMATION

### COLLECTION AND USE OF PERSONAL INFORMATION

The Bureau of Automotive Repair of the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code sections 30, 9884, and 9887.2, Labor Code section 432.7, Civil Code section 1798 et seq. (Information Practices Act), Health and Safety Code section 44002, and California Code of Regulations, title 16, section 3392.3.1. The Bureau of Automotive Repair uses this information principally to identify and evaluate applicants for licensure, issue and renew licenses, and enforce licensing standards set by law and regulation.

Pursuant to Business and Professions Code section 27, the licensee's address of record is a public record and will be posted on BAR's website.

### MANDATORY SUBMISSION

Submission of the requested information is mandatory. The Bureau of Automotive Repair cannot consider your application for licensure or renewal unless you provide all requested information.

### ACCESS TO PERSONAL INFORMATION

You may review the records maintained by the Bureau of Automotive Repair that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

### POSSIBLE DISCLOSURE OF PERSONAL INFORMATION

The Bureau of Automotive Repair makes every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act (PRA) request (Government Code section 6250 et seq., as allowed by the Information Practices Act (Civil Code section 1798 et seq.);
- To another government agency as required by State or Federal law; or,
- In response to a court or administrative order, a subpoena, or a search warrant.

Effective July 1, 2012, the California Department of Tax and Fee Administration and the Franchise Tax Board may share taxpayer information with this agency:

- Your license may be suspended by BAR if your state tax obligation is not paid

### CONTACT INFORMATION

For questions about this notice or access to your records, you may contact the Bureau of Automotive Repair PRA Unit at 10949 North Mather Boulevard, Rancho Cordova, CA 95670, by phone at (855) 735-0465, or by email at [bar.pra@dca.ca.gov](mailto:bar.pra@dca.ca.gov).

For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by email at [dca@dca.ca.gov](mailto:dca@dca.ca.gov).

For questions about the Information Practices Act, you may contact the Office of the Attorney General, California Department of Justice - Attention: Public Inquiry Unit, PO Box 944255, Sacramento, CA 94244, by phone at (800) 952-5225, or online at [www.oag.ca.gov](http://www.oag.ca.gov).