# AUTOMOTIVE REPAIR DEALER INSPECTION SYSTEM (ARDIS)

DEPARTMENT OF CONSUMER AFFAIRS

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#### ARDIS OVERVIEW

- Created to replace antiquated gas audit software
  - Gas audit software created in 1990s
  - Documents created in Microsoft Word
  - No capability to store electronic documents
  - No flexibility to accommodate program changes
  - Could not accommodate Fleets Unit requirements

# ARDIS COMPONENTS

- Two part application
  - Part 1: Desktop application
    - Used by Gas Audits and Fleets staff to perform gas audits
    - Generates required documents
    - Station inspection report
    - Gas audit report
    - Fax cover sheet
    - Integrated DocuSign functionality

🔧 AR	D INSPECTION SYSTEM (ARDIS) MENU	Settings   Status   🗕 🗖	×			
	ARD Inspection System (ARDIS)					
4	Applicat	ion Menu				
	Create Documents	Gas Audits				
	STATION INSPECTION REPORT	PERFORM GAS AUDIT				
	FAX COVER SHEET	ENTER BOTTLE VALUES				
		VIEW PREVIOUS GAS AUDITS				
	DocuSign					
	CREATE DOCUSIGN ENVELOPE FROM GAS AUDIT					
Version: 1	I.2.3 Environment: PROD		.:			

## ARDIS COMPONENTS (CONTINUED)

- Part 2: Web portal
  - Document retrieval and storage
  - Station and analyzer information
  - Staff's assigned workload
  - Station compliance tracking
  - Program reporting and evaluation tools

ARDIS Web Portal Station Gas Audit - Admin -

Hello, Goodwin, Gary@DCA

#### **ARDIS Web Portal**

The ARDIS web portal is a companion application to the ARDIS desktop application. This application allows users to view documents and gas audits generated by the ARDIS desktop application as well as administer ARDIS. Use the menu above to navigate through this application.

#### **DESKTOP APPLICATION**

 Pre-populates station information into gas audit report from locally stored reference tables

👌 ard inspectioi	N SYSTEM (ARDIS) GA	s audit		-	×
STATION INFORMATION					
Auditor:	HQGGOOD				
Station Number:					
Station Name:					
Station Address:					
		I			
Follow-up Visit:	No 🔻	ASM or TSI Analyzer:	ASM	•	
ANALYZER INFORMATION					
EIS Number:	EP729284 •				
EIS Software Version:	1805				

# DESKTOP APPLICATION (CONTINUED)

Uses formulas based on BAR-97 specifications to determine pass/fail results

💫 ARD INSPECTION SYSTEM (ARDIS) GAS AUDIT 🛛 🗕 🗖							
Audit Number: 1							
GAS AUDIT REA	ADINGS	BOTTLE VALUES AND TO	DLERANCE				
Gas	Value	Bottle Value	Absolute Tolerance	Relative Tolerance			
HC, ppm:	205	200 ppm	12 ppm	4 %			
CO %:	0.6	0.5 %	0.04 %	4 %			
CO2 %:	8	6 %	0.4 %	4 %			
NO, ppm:	302	300 ppm	27 ppm	5 %			
O2 %:	0		Gas Range				
PEF:	0.5	LOW	MID 1 MID 2	HIGH			

# **DESKTOP APPLICATION (CONTINUED 2)**

- Pre-populates fields in all documents associated with audit
- Uses customizable statements to generate station inspection report
  - Increases efficiency and accuracy
  - Ensures uniformity statewide
  - Provides approximately 90% coverage of scenarios encountered

ARD #:	Owner Name:	Date:	1/13/2020
Facility Name:			
Facility Address:			
City:		Zip:	
Business Phone:	Facility Email:		
Resale Permit:	EPA NO:		
Received By:	•		
NALYZER INFORMATION		DAD INFORMATION	
EIS #:	▼ EIS Mfr.:	DAD Serial #:	
EIS VSN:	Modem #:	DAD Manufacturer:	
ECHNICIAN INFORMATION			
Technician #:	<ul> <li>Technician Name:</li> </ul>	License Exp. Date:	elect a date

# **DESKTOP APPLICATION (CONTINUED 3)**

#### **Example Text**

REMARKS:

I performed a BAR 97 Emission Inspection System (EIS) analyzer gas audit, anti-tamper system, gas cap tester, dynamometer and peripheral equipment inspection.

The EIS failed the first gas audit. Following a passing gas calibration, the EIS failed the second audit. The EIS gas audit readings are currently not compliant with the BAR 97 specifications. Copies of the gas audit results have been provided to the above named station.

I performed a visual inspection of the Data Acquisition Device (DAD). During the inspection, I found that the device AP111111 was damaged. The station is advised to replace the DAD unit as listed on the provided fax cover sheet.

This is a 10-day notice of correction (Correction Notice). Station is advised to contact the EIS manufacturer to request service and notify the manufacturer that the EIS failed the four gas audit. The Factory Service Representative (FSR) will need to perform a four gas audit after service to verify repairs. Station is further advised to follow the instructions on the fax cover sheet to clear the correction notice. Failure to comply by the date specified at the bottom of the fax cover sheet may result in further action taken against the station.

# **DESKTOP APPLICATION (CONTINUED 4)**

- Application is inserted into DocuSign workflow
  - Staff can complete DocuSign transaction within ARDIS instead of having to navigate to DocuSign's website

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2	ARD Inspection	n System (ARDIS)	C
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		VIEW PREVIOUS GAS AUDITS	
	DocuSign		
	CREATE DOCUSIGN ENVELOPE FROM GAS AUDIT		
Version:	1.2.3 Environment: UAT		

#### WEB PORTAL

- Document storage
  - Final link in paperless chain
  - Retrieves signed documents from DocuSign and attaches them to stored audit information
  - Compliance documents from stations are uploaded and stored in application

View Doc. Link 🗍	Document Content	$\stackrel{\wedge}{\forall}$	Date 🔻	View Audit Link
View Document	Compliance Documentation		1/10/2020 12:45:18 pm	Audit Details
View Document	Partial Compliance Documentation - Gas Audit results and OPUS invoice	•	1/9/2020 1:28:25 pm	Audit Details
View Document	DocuSign - Gas Audit		12/31/2019 11:35:57 am	Audit Details
View Document	Compliance Documents		5/7/2019 3:33:47 pm	Audit Details
View Document	Fax Cover Sheet		4/8/2019 2:06:04 pm	Audit Details
View Document	Station Inspection Report		4/8/2019 1:59:24 pm	Audit Details
View Document	Gas Audit		4/8/2019 1:44:21 pm	Audit Details
View Document	Compliance documentation		2/11/2019 9:33:21 am	Audit Details
View Document	Station Inspection Report		3/23/2018 1:54:30 pm	Audit Details
View Document	Gas Audit		3/23/2018 1:22:39 pm	Audit Details
View Doc. Link	Document Content		Date	View Audit Link

### WEB PORTAL (CONTINUED)

Auditor's workload assigned by region

Station Station Name	4 Address	¢ City ¢	Zip	County 🔶	Station Type	CAL. Issue	Last Audit	÷
		RIVERSIDE	92507	RIVERSIDE	Star Test Only	Υ	5/6/2019	ð
		HEMET	92543	RIVERSIDE	Star Test and Repair	Υ		
		MORENO VALLEY	92553	RIVERSIDE	Star Test and Repair	Y	2/6/2019	)
		CATHEDRAL	92234	RIVERSIDE	Star Test Only		12/10/20	)19
		NORCO	92860	RIVERSIDE	Star Test and Repair		12/5/201	9
		INDIO	92201	RIVERSIDE	Star Test and Repair		1/16/201	9
		INDIO	92201	RIVERSIDE	Star Test Only		11/27/20	)18
		PALM DESERT	92211	RIVERSIDE	Star Test and Repair		11/26/20	)18
		ALM DESERT	92211	RIVERSIDE	Star Test Only		11/29/20	)18
		ALM DESERT	92211	RIVERSIDE	Test and Repair			
	600 S K.	BANNING	92220	RIVERSIDE	Star Test and		2/19/201	19

# WEB PORTAL (CONTINUED 2)

Station compliance tracking

Compliance Info	0		
Audit Number	fa995326-6327-4deb-b797-c0022777aa19		
Station	990232	Analyzer	WP393066
Audit Date	12/11/2018 10:47:05 AM	Auditor	HQDDAWS
Date Cleared		Cleared By	
Recommend Follow-up	No	Referral	No
Follow-up Complete Date		Referral Date	
Existing Comments		Existing Referral Notes	
	1		
Comments	1	Referral Notes	
Clear Notice			1

#### **QUESTIONS AND COMMENTS**

Submit questions and/or comments to:

Gary Goodwin Bureau of Automotive Repair 10949 N. Mather Boulevard Rancho Cordova, CA 95670 Phone: (916) 403-0217 Email: Gary.Goodwin@dca.ca.gov