



Bureau of Automotive Repair
1625 North Market Blvd., S100, Sacramento, CA 95834
Attention: Cashiering
(916) 574-7208 Fax (916) 574-8664



CERTIFICATE REFUND/CREDIT VOUCHER

INFORMATION

This certificate refund/credit voucher is good for refund or credit of electronic smog certificates. Refunds are available for partial books. Electronic credit will be provided for full books. Please indicate certificate book numbers below. Allow at least 90 days for refund.

INSTRUCTIONS: (Manufacturer's Rep/Field Rep) PLEASE PRINT

- 1) Completely fill out and sign your portion of the receipt.
- 2) Have Station Owner/Operator completely fill out and sign their portion of the receipt.
- 3) Give the Station Owner/Operator the original copy of the receipt.
- 4) **ATTACH COPY OF FINAL CERT INVENTORY PRINTOUT FROM THE EMISSIONS INSPECTION SYSTEM.**
- 5) Mail the signed form and cert inventory to the address shown above.

THIS SECTION TO BE COMPLETED BY THE MANUFACTURER'S REP/BAR REP

MANUFACTURER'S REP/FIELD REP NAME		DATE
FULL BOOK		PARTIAL BOOK
BOOK # 1	START NUMBER:	START NUMBER:
	END NUMBER:	END NUMBER:
BOOK # 2	START NUMBER:	START NUMBER:
	END NUMBER:	END NUMBER:
BOOK # 3	START NUMBER:	START NUMBER:
	END NUMBER:	END NUMBER:
TOTAL NUMBER OF CERTIFICATES TO BE REFUNDED/CREDITED		
STATION NAME		STATION LICENSE NUMBER
STATION TELEPHONE NUMBER		
STATION ADDRESS (STREET, NUMBER, AND SUITE OR UNIT)		CITY ZIP CODE

THIS SECTION TO BE COMPLETED BY THE STATION OWNER/OPERATOR

NAME & ADDRESS TO SEND REFUND IF DIFFERENT THAN ABOVE (STREET, NUMBER)		CITY	ZIP CODE
TYPE OF CREDIT DESIRED BY STATION			
<input type="checkbox"/> REFUND		<input type="checkbox"/> ELECTRONIC CREDIT	
SIGNATURE OF STATION OWNER/OPERATOR			DATE

THIS SECTION FOR BUREAU USE ONLY

REVIEWER	DATE
COMMENTS	