

Lamp Adjusting Station Requirements Checklist



The purpose of this checklist is to help station owners and adjusters pass the Bureau of Automotive Repair (BAR) lamp station inspection. All station requirements should be met before the station contacts their local BAR field office for an appointment. The station owner/manager and adjuster must be present during the inspection. Please allow up to two hours for the BAR inspection. Re-inspections will result in station licensure delays.

Lamp stations must possess all required equipment, tools, and reference materials for the type of vehicles being tested, inspected, adjusted, and repaired. All equipment shall be on the premises, calibrated, and in working order. For more information, visit www.bar.ca.gov.

Classes of Official Lamp Adjusting Stations
Class A - Official lamp adjusting stations shall be equipped to test, inspect, adjust, and repair all lamps and related electrical systems on all vehicles.
Class BL (Limited) - Official lamp adjusting stations shall be equipped to adjust all lamps with aiming pads on all passenger vehicles and commercial vehicles 80 inches or less in width. These stations shall be equipped to test, inspect, and repair all lamps and related electrical systems on all vehicles except motorcycles and motor-driven cycles.

Station Licenses and Signs (Must be posted conspicuously in an area frequented by customers.)
Valid automotive repair dealer registration.
Official automotive repair dealer sign.
Official lamp station sign.
Valid lamp adjuster license.
Inspection price sign.

Station Equipment, Reference Material, and Records
All adjusting, inspecting, servicing, and repairing of lamp systems for the purpose of issuing any certificates of adjustment shall be performed in official stations, by official adjusters.
Licensed lamp adjuster availability shall be not less than 40 hours weekly or not less than half the hours the station is open for business weekly, whichever is less.
Class A - Aiming screen or an optical type headlamp-aiming machine. Class A stations may provide, in addition, a mechanical type headlamp aiming machine and related calibration equipment.
Class BL - Station that limits its lamp aiming to lamps with aiming pads shall provide mechanical type headlamp aiming machine and related calibration equipment.
All adjusting, servicing, and testing instruments, machines, devices, and equipment shall be maintained in good condition.
Service manuals and operating instructions issued by the manufacturers for all headlamp aiming instruments, machines, devices, and equipment.
Required maintenance of records.
Voltmeter and the tools necessary for proper lamp servicing.
BAR's <i>Handbook for Lamp Adjusters</i> .
Approved work area - An area within a building and large enough to accommodate the vehicle being services.
All appropriate and current lamp adjustment standards, directives, manuals, bulletins, and instructions issued by the manufacturer that are applicable to the vehicle being worked on. Nationally distributed computer-based reference sources that are periodically updated and generally accepted by the automotive repair industry are acceptable.

An official station shall stop performing the functions for which it has been licensed when the station license has expired, has been surrendered, suspended, or revoked. For information on lamp station inspection requirements, refer to California Code of Regulations sections § 3305 through § 3321 on the BAR website at www.bar.ca.gov.